

# Chicago Chapter

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## NATS Chicago Chapter Adjudication Guidelines

Revised March 2010

### Preliminary Round

#### Logistics

##### Monitors:

- The Monitor will start timing each singer when they enter the room. When the 5 minute time limit has been reached, the room monitor will say “time” loudly to stop the singer.

##### Music:

- All repertoire has been approved. If a singer offers repertoire that is different from what is on the schedule, the Room Chair is responsible for making sure it is an appropriate change
- Singers are required to use the original source of the music. In other words, no illegally produced music may be used. Please note, that CDSheet music or other music printed from the Internet is allowed if the music is copyrighted to the student or if the student has the receipt for the copy.

##### Room Chairs:

- The Room Chair is in charge of each room’s activities. The Room Chair is responsible for making sure that original music is being used for the audition.
- Singers in **ALL** divisions may choose their first piece. They will sing the complete song and the judges may not stop them.
- The Room Chair will choose the order of the remaining songs, (please choose songs **QUICKLY** to save time). The student will sing each remaining song and **WILL NOT BE STOPPED** until the room monitor calls the time limit.
- The auditions are open to the public, but space may be limited in some rooms. The chair may determine if there is not enough space in the room for additional listeners.

##### Comment sheet:

- Please use the provided comment sheets to give the student feedback concerning their performance. Your thoughtful insights on the comment sheets are for the benefit of each singer and their teacher.

#### Scoring

- **IMPORTANT: Our adjudication system eliminates the need for any discussion about the singers.**
- In this round, each singer receives a score in the range of 1-7.
- This is not a ranking – more than one singer can receive the same score.
- These numerical scores indicate to what degree you think each singer should advance.
  - 1 = Definitely advance to the semifinal round
  - 7 = Definitely do NOT advance to the semifinal round
  - 2, 3, 4, 5, or 6 = Singers who are not a 1 or 7, but somewhere in between
- Seven possible scores for each singer will guarantee that there is a large enough point spread to select the singers that advance to the next round.

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#	Time	Name		Score	Comments (only for yourself)
1	11:00	Jane	Doe	1	Great...
2	11:07	Louise	Jones	4	Work on support..
3	11:14	John	Smith	3	Diction...

- NOTE: Please do NOT write the singer's numerical score on the student's comment sheet!
- Each judge will write his/her score on the provided score sheet and sign the sheet.

End of preliminary round:

- Each judge will tally the scores.

	Name	Judge 1	Judge 2	Judge 3	Total
1	Jane Doe	2	3	1	6
2	Bill Smith	6	4	3	13

- Please sort and staple the comment sheets for each student, place them in the provided envelope in numerical order,
- The Room Chair will return all comment sheets, score sheets, timers etc to the Teacher's Lounge.
- Information about advancement to the finals will then be posted.

## Final Round

### Logistics

- The Room Chair is in charge of each room's activities.
- Each singer will only sing one piece **Of His Or Her Choice** for a maximum of 4 minutes.
- The Monitor will start timing when the piece begins and stop them when 4 minutes have elapsed.
- Please use the provided comment sheets to give the student some feedback concerning their performance. Fill out the top portion (name & song) of the comment sheet.

### Scoring

- Using the provided score sheet, each judge will rank the singers in the following manner.
- For this round, *only give one singer a score of "1", only give one singer a score of "2" etc..*

1 the singer who is the most outstanding	ONE singer receives this score
2 the second best	ONE singer receives this score
3 the third best	ONE singer receives this score
4 the fourth best	ONE singer receives this score
5 the fifth best	ONE singer receives this score
6 the sixth best	ONE singer receives this score
7	ALL OTHER SINGERS receive this score.

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Time	Name	Song	Judge A	Judge B	Judge C	Judge D	Total
2:00	Jane Doe						
2:05	Bill Smith						
2:10	Kay Jack						

- Each judge will write his/her score in column A on the score sheet.
- After the final singer, each judge will read his/her scores aloud and the other judges will write those scores on their score sheets.
- Each judge will add up the points for each singer and write the total on their score sheet.
- Compare the final scores with each other to insure accuracy. *Room Chair-- If one of the judges does not use the numbering system as described-- you should discard that judges scores. It will taint the exacting results we are trying to achieve with this system.*
- NOTE: Please do NOT write the singer's numerical score on their comment sheet!
- This system eliminates the need for any discussion of the singers. If there is a tie, take a hand vote **without discussion.**
- The Room Chair will write the names of the top three singers **in alphabetical order** on the semifinal score sheet in the space provided. Also designate places 4 and 5 as Honorable Mentions by writing their names in the honorable mention column.
- It is important that each judge sign the final result sheet that will be returned to the office.
- The other judges should sort and staple the comment sheets for each student, place them in the provided envelope, and return them to the NATS office.

## Final concert

The winners will then be announced at the final concert. Please stay to the final concert which be held immediately after the 2<sup>nd</sup> round.

## Approximate Schedule

11:00-1:00	First Round
2:00-3:00	Second Round
4:00	The winners are announced and each sing one selection